

YELLOWKNIFE GOLF CLUB

POLICY BOOKLET (2021)

1. AUTHORITY AND INTERPRETATION

The Board of Directors shall be responsible for the operation of the club. The Board and membership are governed by the constitution and by-laws incorporated as a cooperative without share capital. Any amendments shall be made according to these By-Laws. This policy booklet has been established for the effective operation of the Club. Any changes must be made by a majority vote of the Board. Notification will be recorded in the minutes of the Board meetings.

2. COMPLAINTS

Any complaint shall be in writing to the Board of Directors. No verbal complaint will be considered. Under no circumstances shall any member abuse any employee. Our staff have a right to work in a safe environment. Any act of abuse or violence directed to or against our staff will not be tolerated. Abuse is any verbal or physical threat such as swearing, shouting or any other inappropriate contact. Conduct of this nature will be considered a serious offence and will be dealt with by the Executive to assess if RCMP need to be involved and what actions need to be taken.

3. TYPES OF MEMBERSHIPS

- (a) Adult Member shall be nineteen (19) years of age or over. An adult member in good standing shall be eligible to hold any office of the club and shall be entitled to all privileges of the Golf Club.
- (b) Junior Member shall be between the ages of ten (10) and eighteen (18) at the time of application for membership or renewal thereof, and shall be attending school.
- (c) Student Member shall be between the ages of nineteen (19) and twenty-five (25) providing they are in full attendance at a recognized post secondary educational facility and who provides proof of such attendance.
- (d) Family Members shall be one family (2 adults, and children) all related. The children must be 18 years of age or younger. All children must be living at home to be eligible.

- (e) Senior Member shall be 60 years of age or older. A senior member in good standing shall be eligible to hold any office of the club and shall be entitled to all privileges of the Golf Club.
- (f) Corporate Member is a company membership in which one player is granted a full and complete membership. Also the company is given 40 complimentary passes to give to whomever they see fit.

4. RATES

- (a) Club dues and green fees are determined by the Board of Directors.
- (b) Membership dues are to be paid by June 1st of every year.
- (c) After June 1st, an interest charge will be applied to the membership as determined by the Board of Directors.
- (d) Private Cart Fees will be charged for all private golf carts.
- (e) All members are required to purchase R.C.G.A. (Royal Canadian Golf Association, membership and handicap card).

5. BOOKING TEE-TIMES

Players are required to provide the name listed under their membership when making tee times. Non-members will only require their last name. Members are encouraged to use their membership to book using our online platform. Members may book one week in advance, while non-members will be allowed to book 5 days in advance. We ask all members to notify the pro-shop ASAP when canceling a tee time.

6. CLUB PROFESSIONAL / GENERAL MANAGER

The Club Professional / General Manager shall be responsible to the Board of Directors, through the President of the Board, in the performance of their duties, as detailed in their contract. The Club Professional has the same rights as a member of good standing except for voting privileges.

7. GROUNDSKEEPER

The Groundskeeper is responsible for the maintenance of the course. They will answer to the General Manager. They are responsible for their performance and duties as detailed in their contract.

8. SHOTGUN STARTS

- (a) Beginning of play should not commence until the shotgun is heard.
- (b) First call to your respective tee is 15 minutes prior to the shotgun start.

9. LADIES' NIGHT

- (a) The course is reserved Wednesday nights on the nine indicated for that week.
- (b) Ladies night will rotate nines every week and have a shotgun start.
- (c) The sign-up sheet is posted in the Pro-Shop and will be available for walk-ins and telephone bookings. Bookings are first come, first serve.
- (d) Starting times are as follows:

May – 6:15 PM

June, July & August 15th – 6:30 PM

August 15th, September – 6:00

- (e) Ladies night is open to members, guests and the public.
- (f) Non-members can book one week ahead.
- (g) Guests are required to pay green fees on top of the league costs.
- (h) Cost is determined by the Ladies' Night Coordinator and the General Manager.

10. MEN'S NIGHT

- (a) The course is reserved Thursday nights on the nine indicated for that week.
- (b) Men's night will rotate nines every week and have a shotgun start.
- (c) The sign-up sheet is posted in the Pro-Shop and will be available for walk-ins and telephone bookings. Bookings are first come, first serve.
- (d) Cost is determined by the Men's Night Coordinator and the General Manager.
- (e) Starting times are as follows:

May – 6:15 PM

June, July & August 15th – 6:30 PM

August 15th, September – 6:00 PM

- (f) Men's night is open to members, guests and the public.
- (g) Guests are required to pay green fees on top of the league cost.

11. DRESS CODE

- (a) Golfers are expected to be dressed appropriately while on the golf course. The pro-shop staff may prohibit any improperly dressed person from golfing until the infraction is corrected.
- (b) The dress code will be posted in the pro-shop.
 - No gym shorts
 - No sweat pants
 - No muscle shirts
 - No cut offs
 - No dirty or soiled clothing
 - Proper footwear required

12. POWER CARTS

- (a) If conditions warrant the restriction of power carts, the General Manager will make the appropriate decision.
- (b) Power carts are not to be driven on the greens, tee boxes, or grass aprons or such areas as maybe identified from time to time by the grounds personnel.
- (c) Power carts are limited to the maximum use of two persons and their equipment.
- (d) To rent a power cart the person must be at least 18 years of age with a major credit card.
- (e) Children at not allowed to operate a power cart.
- (f) Power carts are first come first serve. Reservations will be taken if there is a medical reason involved.
- (g) Power carts must stay out of Trees, Roped Off areas and Deep Sand.

PRIVATE CARTS

- (a) Private power carts owned by members are to be used only by them.
- (b) Members who have private golf carts are responsible for their own Insurance.
- (c) A yearly private cart fee will be charged and sticker must be displayed on cart.
- (a) Fee's for private power carts will be determined by the Board of Directors.
- (b) A list for approved private cart operation will be maintained and posted by the General Manager
- (c) A waiting list for spaces on the Approved Private Power cart list will be maintained and posted by the General Manager

- (d) Addition of private power carts to the approved list will be made at the discretion of the Board of Directors. Any addition to the approved Private Power cart list will be based on the order of the waiting list
- (e) See the Yellowknife Golf Club Private Cart Policy (March 2020) for specific details of guidelines, usage and fees for private golf carts

13. DRIVING RANGE

- (a) Single driving range passes are non-transferable.
- (b) Family driving range passes are available to your immediate family members (2 adults and all children under the age of 18).

14. RICKSHAW / PULL CARTS

- (a) Yearly season passes are available (non-transferable).
- (b) Pull carts must be returned to the pro-shop area upon completion of your round.

15. LOCKERS

- (a) Lockers are available to members.
- (b) Lockers are rented out for the golf season.
- (c) The locker room will be locked nightly and re-opened once the course is opened in the morning. Is this true?
- (d) Locker room and front gate will be locked each night.
- (e) Members are asked to keep this area clean.
- (f) Players are responsible for their own equipment.
- (g) All lockers must be cleaned out by October 1st each year.
- (h) The Yellowknife Golf Club is not legally responsible for items left in the lockers.
- (i) Members are responsible for their own locks.

16. RULES OF PLAY

- (a) All members must register at the pro-shop with their booking number prior to tee-off.
- (b) The rules of play are the rules and etiquette of golf approved by The Royal Canadian Golf Association—except where modified by local rules.
- (c) There is no beginning on the 10th or 14th tee unless given permission from the pro-shop staff.
- (d) The pro-shop controls the order of play.
- (e) At the discretion of the Golf Professional, fivesomes may be permitted.

- (f) Where a group loses distance of one clear hole, it must allow the group following to play through and it is the duty of the players following to insist on this right of order to speed up play.
- (g) Players are expected to replace divots and rake traps.
- (h) Pull carts should be kept off grass aprons as much as possible.
- (i) **Greens keepers and grounds personnel have the right of way.**
- (j) Members are asked to have their membership card accessible to them on the course.

17. HANDICAPS

- (a) Competitive golf requires an up-to-date handicap or you could be forced to play as a scratch (0) golfer.
- (b) An equitable stroke control adjusted score is to be recorded every time a player completes an 18 hole round or 2 nine hole rounds (see Equitable stroke control chart or handicap manual for this method of adjusted score).
- (c) The Handicap Committee has the authority to adjudicate the legitimacy of the handicap of any member or guest.

18. DISCIPLINE

- (a) While on the club premises, members and their guests are expected to maintain a standard of conduct, which will be a credit to the club.
- (b) The board of directors has the authority to take disciplinary action as outlined in the by-laws.

19. ACCOUNTS

Any members failing to pay their membership dues or any other indebtedness to the club may be suspended from the club.

20. PERSONAL PROPERTY AND LIABILITY

- (a) Members are responsible for their own personal property left on the premises.
- (b) The Yellowknife golf club is not liable for any personal injury incurred on the premises.

21. HOURS OF OPERATION

(a) PRO-SHOP

MAY

Weekdays – 9:00am

Weekends and Holidays – 8:00am (May 1st-15th)

7:00am (May 16th-31st)

JUNE, JULY, AUGUST

Weekdays – 7:00am

Weekends and Holidays – 6:00am

AUGUST 16TH-31ST

Weekdays – 8:00am

Weekends and Holidays – 7:00am

SEPTEMBER

Weekdays – 9:00am

Weekends and Holidays – 8:00am

Closing time for the golf course is normally 2-3 hours after the driving range closes for the night.

(b) CLUBHOUSE

The clubhouse opening and closing times are based on busy or slow times at the discretion of the Clubhouse Contractor and the General Manager and/or Assistant Golf Pro.

(c) DRIVING RANGE

The driving range will open at the same time as the pro-shop in the morning. Closing time will vary throughout the year. These hours will be posted in the pro-shop. The driving range will be open till 9:00pm during June and July.

Opening and Closing times are depicted on weather and playing conditions, players should call ahead to check closing times.

Driving range balls are the property of the Yellowknife Golf Club and use on the golf course is strictly prohibited

22. RULES OF GOLF

LOCAL RULES

L1-1 No penalty when ball is taken by a raven Rule 18-1.or any other animal or bird

L2-1 The ball may be lifted, cleaned and placed onto a mat up to 15 centimeters (6 inches) of where it originally lay, but no nearer the hole

- L2-2 On the green, when using a club other than a putter i.e. when chipping or pitching, the mat must be used.
- L2-3 When playing from the grassed aprons the mat MUST be used with all clubs including the putter
- L2-4 The mat must be at least 10cm x 15cm in size.
- L3-1 Wrong hole: - the artificial putting greens and grass aprons of a wrong hole are ground under repair from which play is prohibited. If a player's ball lies in the area, or if it interferes with the player's stance or the area of the intended swing, the player must take relief under rule 25-1.
- L4-1 Retaining walls made of stone or wood pilings defining the outline of grass areas or tee boxes on the course are considered immovable obstructions. If the obstruction interferes with a player's stance or intended area of swing, relief may be taken in accordance with Rule 24-2(b). This does not apply to retaining walls around bunkers or hazards.
- L5-1 While putting-relief may be taken from cups that are not in use and in your direct line, ball must be placed no closer to the hole

23. OUTSIDE ALCOHOL

The Golf Club's liquor license states that no outside alcohol is permitted on the property. All alcohol must be purchased from the Golf Club. Failure to follow the local as well as NWT liquor acts will result in immediate removal from the golf course grounds. Disciplinary action could also be taken by the board of directors in the way of termination of membership, fine or suspension.

24. CREDIT CARD POLICY

At Yellowknife Golf Club, we can keep your credit card in the POS System as a convenient method of payment for goods and services. This is for the Proshop only as the Clubhouse is a separate operation.

Your credit card information is kept confidential and secure and payments to your card are processed only after charges are posted to your account.

You also have the option to prepay on your account if that is preferred.

25. SUGGESTIONS

Members are encouraged to submit in writing to the Board of Directors any suggestions or improvements to the club policy manual.