

Call to Order – 5:36 PM

Attendance

Regrets - Clem Hand – Winter Haley

Absent – Euan McLean

Approval of Agenda – John, Meredith

Approval of Minutes – Jenni made a motion to approve with minutes with a request for the minute recorder to take more detail when verbal reports are given. Meredith second. Deferred approval of May 8 minutes until minutes can be presented. Jenni to check if e motions can be approved

President’s Report – no updates since AGM president’s report. A request from Angus to lease kitchen equipment which Shaun declined on behalf of the Club.

Treasurer’s Report – \$111K in operating. \$14.4K in capital account - \$57K up over prior year. Revenues up, expenses down. Recommend waiting to transfer money into capital account until kitchen renovations come in. increase due to booze increase and managing food costs. Increase in rounds and memberships, carts up. \$5,000 in GIC that could be directed somewhere else – GIC matures April 2019

General Manager’s Report - written report provided. John – Meredith

Discussion regarding kitchen repairs, new flooring, paint. New flooring for washrooms and bar area. Once completed, carpet in club house will be replaced.

Buying show, end of season leads to great deals on equipment and clothing. Matt and Cole will travel to Edmonton for the show, October 16 -19. Budget approved by Jenni, John.

Old Business

New tee box material – not purchased before year end.

New fuel tank – in Yellowknife. Matt has constructed pad.

Kitchen Flooring - covered above in GM report. Scheduled to be installed before Oct 31

Kitchen Upgrades during renovation – stainless countertops being installed, sink in line cook area, shelving to meet food inspection requirements

Green replacement – irrigation levy expires at end of 2019 playing season. Levy to replace greens could be implemented by future board. Matt has discussed with consultant regarding green maintenance and green replacement. Average life is 10 years and some greens are at 20+ years. One Green could come in at \$40K-\$45K each.

2019 Clubhouse Lease or Manager deferred to Membership and Clubhouse Services committee

2018-2019 Committees of the Board

Executive Committee – President – Shaun Morris. Vice President – Hughie Graham, Treasurer Matthew Banister, Secretary – Jenni Bruce (signing authorities to be changed)

Grounds and Maintenance – Damien Healy

Golf Course Development – Justin Bailey

Volunteers – Meredith Wilson

Tournaments – Clem Hand, North/South Tournaments, Club Championship, Glow Ball, August 54 hole Tournament, Opening Members' Scramble

Midnight Tournament – Hughie Graham

Membership and Clubhouse Services – Jenni Bruce Clem Hand, Chris Flanagan to sit on committee with Jenni as chair. Will bring options for Board discussion

Rules and Handicaps – John Nahanni

Sales and Marketing – Winter Haley

HR & Safety

Government Relations

New Business

Bylaw Review Committee for 2019 amendments – Euan McLean

Strategic Plan Committee – Jenni Bruce

Membership survey for year end items and thoughts on future items. Damien to put together survey and send to Committee chairs (1-2 questions per committee) by email for additions and comments by October 16, 2018

Next Meeting

Adjournment

John – 7:24pm

Proshop

The Pro-Shop is in its final days of operation, next week we will complete the final inventory count and pack up the pro-shop for winter storage. Inventory count is sitting at a \$30,600.00, this is on par to every years carry over. Unfortunately we have a fair amount of shirts that we will be carrying over, mostly due to the weather we had this season there wasn't the expected shirt sales we have seen in previous years.

Grounds & Maintenance

The course is fully shutdown for the season with the waterlines all blown out, irrigation pump drained and winterized, snow fences are all installed at the openings will be closed over the weekend.

All our equipment that has been used over the summer will be going to Ron's for a season end service, these items include; Tractor, Kubota, Chainsaw and grass trimmers.

Our power-carts are all shutdown and winterized, we will need to store the GPS screens as per previous years.

Before the snow and the freezing weather came we got all the grass fall fertilized, this will put the grass into a dormant growing state until next season when we fertilize again.

Clubhouse

Kitchen repairs have begun in the clubhouse, we had to make some modifications to one of the doors to accommodate getting the larger cooking equipment out, and all the counters in the kitchen have been removed. The next steps will be having the kitchen floors removed, the walls repaired and repainted with a high gloss easy to clean paint, once the new flooring is installed the kitchen will be re set-up and the carpet replacement will take place.

The goal is to have all this completed before the end of October when I head out of Yellowknife.

Buying Show

The buying show will take place this year on October 16th-19th, I have attached a buying show budget for 2018. It's a lower budget than previous years, with more focus on replenishing items that sold well this year. We purchased some clothing on a closeout last month, these items will go into inventory next season and sold a high profit margins.

Below is the travel/spending budget for the buying show;

Accommodations	\$850.00
Gas (driving to Edmonton to reduce costs of rental car & flights)	\$400.00
Meal expenses (\$50.00 per day for myself & Cole)	<u>\$400.00</u>
	\$1650.00

Matthew Gray
General Manager