



## Meeting Minutes

October 4, 2016

*Present:* Meredith Wilson, Dominic Cousineau, Andy Couvrette, Joan Hiron, ,  
Jenni Bruce, Matt Gray (arrived late after appointment), Geno Holick,  
Shaun Morris, Euan McLean, Deborah Ross, Hughie Graham

*Regrets:* John Nahanni

*Location:* Ground Floor Boardroom Coast Fraser Towers

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### I. Meeting began at 5.35pm

- A quorum was present

### II. Approval of Agenda:

- Approval of agenda as amended: Moved by Andy, S: Hughie. Carried

### III. Approval of Minutes

Approval of minutes of September 12th, deferred to next meeting

### IV. President's report

- Paulette had handed over information to Shaun
- He has met with the book keeper, and has had discussions with her.
- He will be following up with Matt on winterizing procedures

### V. Treasurer's report Jenni

- Nothing new since the AGM. The only big expense to come will be the Buying Show
- There was a discussion about the budget Matt had submitted for the Buying Show

### VI. General Manager's report: No report

### VII Executive Positions

The Secretary, Joan Hiron, and the Treasurer, Jenni Bruce, agreed to continue in their roles:

- Jenni nominated Hughie for VP. Acclaimed
- Change of Signing authorities at the bank

**Motion: that the signing authorities at the bank be changed to show Shaun Morris as President, Hughie Graham as Vice President, Joan Hiron as Secretary, Jenni Bruce as Treasurer and Matthew Gray as General Manager.**

Moved by: Deborah, second: Meredith. Carried

### VIII. Old business

- Application for ITI funding for next year: Hughie will work with Jenni to come up with projects that will meet with ITI criteria. They will meet with an ITI officer.
- Jenni suggested we apply for \$4,000.00 funding for Board Improvement, and use the workshop to come up with a strategic plan. It was agreed to go ahead with this.

## IX **New Business**

### Committees

- Euan will continue heading up a **Rules and Handicaps** committee.
- John and Andy will do the **Midnight Classic** and other **Tournaments**. Andy commented that we need to push the tournaments, perhaps changing the formats to scrambles sometimes, to make them more popular
- Geno and Andy will head up **Grounds and Maintenance**. Geno suggested levying a surcharge to cover the cost of the irrigation system. Andy replied that the 2% surcharge covers that. Jenni commented that this would be a bad time to raise fees.
- Hughie with Jenni's help will head **Government Relations Committee**
- Deb will head up a **Human Resources Committee**
- **Marketing and Communications and Sponsorships**: Shaun, Jenni and Meredith
- Jenni will continue with the **Capital Committee**
- Joan and Meredith will work with **Volunteers**. Geno suggested re-introducing the Adopt-a-hole for groups. A record of volunteer hours worked could be kept on individual files at the pro shop. Jobs need to be identified.
- Shaun and Deb will head up the **Safety Committee**
- **Private Carts** will become ad hoc committee,

### Christmas Sale:

If we do not obtain free space, Shaun will still be able to sell memberships and possibly other stuff over the winter. It is planned to switch from gift certificated to re-loadable gift cards. Memberships bought over the winter will be at the 2016 rate.

**General Manager review:** Jenni said the review should be separated from the incentives, and for the latter we need to wait until the financials are complete. She also said that we need a discussion on the monetary value of the bonus moving forward.

X. **Next meeting** November 8th at 5.30, Coast Fraser Towers Boardroom.

XI. **Adjournment:** Moved by Andy at 6.30pm