



Meeting Minutes

October 10, 2017

Present: Shaun Morris, Joan Hirons, Deborah Ross, Hughie Graham, Jenni Bruce, Matt Gray, Meredith Wilson, John Nahanni, Winter Haley, Justin Bailey, Brett MacDonald

Regrets: Euan McLean,

Location: Board Room, Coast Fraser Towers Hotel

I. Meeting began at 5.38pm

- A quorum was present. New members were welcomed to the Board

II. Approval of Agenda: Moved by:Deborah, s: Jenni. Carried

III. Approval of Minutes

- **Approval** of minutes of Sept 11th: Moved by Hughie, second: Meredith. Carried

IV President's report Shaun Nothing new to report since the AGM

V Treasurer's report Jenni.

- The government has noticed the error in the invoicing for the land lease, and has now sent the invoice for the balance.
- More financial information will be available after the bookkeeper's visit this week.

VI General Manager's report Matt Report attached

- Matt spoke to his report.
- We need all new poles and flags for the holes next year.
- The flags on the Club House need to be taken in for the winter
- Matt presented his budget for the Buying Show. A discussion followed.
Motion to approve the budget for the Buying Show: Moved by Jenni, S: Justin. Carried
- Hughie commended Matt on his good management this year.

VII. Executive Positions

- The current members of the executive were all willing to stay in their positions:
 - Vice President Hughie Graham
 - Treasurer Jenni Bruce
 - Secretary Joan Hirons

VIII Old business

- a. Board Training: The application is in. Once it is approved, we can set a date.

IX New Business

- Discussion about Committees: Shaun listed the current committees for the benefit of the new members. Matt suggested a new Committee – Course Playability to advise him regarding tee box placements, and other possible changes. It was decided to table Committee allocations while we find job descriptions, have the Training etc.
- Christmas Sale: Shaun will be able to process memberships (gift certificates) and gift cards. He will advertise on the radio
- The levy on Memberships and green fees was discussed. It will be kept for 2 more years to replenish the Capital Account. It was agreed not to increase Membership fees next year
- A food and beverage levy was suggested, but it was decided that this is not a good time for implementation.
- There was a discussion about issues about running tabs. Hughie offered to research the process.
- General Manager Contract and Review: **Motion** to go in camera: Moved by Hughie, s: Jenni.
Motion to come out: Moved by Hughie, s: John.
- **Motion to** move levy funds of \$14,392.00 from chequing to Capital account, as voted at AGM, Moved by Deb, s: Brett. Carried

X Next Meeting: Tuesday 21st November, 5.30pm Coast Fraser Towers

XI **Adjournment:** Moved by Joan at 7.02pm.