



Meeting Minutes

October 10, 2017

Present: Shaun Morris (by phone), Joan Hirons, Hughie Graham, Jenni Bruce, Meredith Wilson, John Nahanni, Winter Haley, Justin Bailey,
Regrets: Euan McLean, Matt Gray, Deborah Ross, Brett MacDonald
Location: Board Room, Coast Fraser Towers Hotel

I. Meeting began at 5.38pm

- Hughie called the meeting to order and recognized that a quorum was present.

II. Approval of Agenda: Moved by: Jenni, s: Meredith Carried

III. Approval of Minutes

- **Approval** of minutes of October 10th: Moved by Meredith, second: Winter. Carried

IV President's report Shaun

Shaun gave a brief verbal report:

- All of the new tee boxes have been built. Matt had discovered that some of them were built on sand, and he ordered gravel which will provide greater stability
- The course is all closed up. The electronics are stored safely in town.
- Shaun has the debit machine and gift cards so that he can sell memberships etc over the winter
- He has some ideas for new membership incentives. He will send out the information for discussion at the next meeting
- Following an analysis of members' level of ability in connection with golf ball types, Shaun discovered that a relatively large proportion of members have no handicap. It was suggested that we should provide information to help these members with the process of obtaining a handicap.

V Treasurer's report Jenni.

- By October 11th (date of last statement), a surge in revenue helped to provide an increase of \$2,300.00 over last year. Our net profit was \$47,494.00 over last year. Most of the savings were caused by keeping down the capital expenditures for the year.
Motion to accept treasurer's report: moved by Meredith, s: John. Carried.

VI General Manager's report Matt

- No report

VII Old business

- Application to ITI for next year funding – table until we check out priorities in business plan

- Hughie said to check Board Management for some committee descriptions. Suggested committee structures: a Board member will chair each committee, but members and other interested golfers would form the body of the committee. The following committees are suggested:
 - Grounds and Maintenance to provide direction to GM on what is expected on a daily basis
 - Golf Course Development to work with long-term business plan regarding course playability and changes
 - Volunteers
 - Tournaments – all except Midnight
 - Midnight tournament
 - Membership and Clubhouse Services: would seek input from members, come up with new membership choices etc
 - Rules and Handicap: updates on rule changes
 - HR and Safety, plus Government Relations: perhaps these no longer need formal committees, but would run in the background.
 - Marketing

It was suggested that we consider these options over the winter.

Winter commented that communication with members was important regarding any proposed changes to the course.

- General Manager review and bonus: this will happen at the end of the fiscal year. Executive will do the review, and bring it to January meeting for approval.
- Transfer of funds to Capital Account: Jenni needs access to accounts to determine the amount to transfer. This will be brought to the next meeting

VII New Business

- Shaun has Matt's report on the buying show and will bring it to the Jan meeting
- John will have a debriefing with Canadian North in December, and will report back to the Board
- Winter asked about the Board training session. Jenni responded that she is still patiently waiting to hear back

IX Next Meeting: Tuesday January 16th, 5.30pm Coast Fraser Towers

XI Adjournment: Moved by Joan at 6.15pm.