



Meeting Minutes

March 30, 2016

Present: Paulette Doucet, Joan Hiron, John Nahanni, Jenni Bruce, , Michael Garbowicz, Hughie Graham, Deborah Ross, Shaun Morris, Matt Grey
Regrets: Geno Holick, Ali Kincaid, Euan McLean

Location: Ground Floor Boardroom, Coast Fraser Towers

I. Meeting began at 5.42pm

- A quorum was present

II. Approval of Agenda:

Michael's resignation was added under New Business

- Approval of agenda: Moved by Deb, S: Michael. Carried

III. Approval of Minutes

- Approval of minutes of February 24 2016, moved by Deb: /s Shaun Carried

IV. President's report

- Paulette reported that the application for the City grant of \$10,000.00 was successful
- She has almost finished her review of the financials prior to sending them to the auditor
- Some regular bills (eg telephone) will be put on automatic payment by Visa
- Paulette aims to have a formal contract with the book-keeper

V. Treasurer's report Paulette and Jenni

- Jenni will work through the budget with Matt now that he is back.

VI. General Manager's report: Matt

Matt was welcomed back.

- He suggested switching to Golf Now POS system. The software costs \$8,000.00 per year, and includes online booking etc. Alternatively, the Club could become a Golf Now member, which would include POS fees. In return, we would give them 2 tee slots per day, at times of our choosing. They can sell the time spots. Paulette suggested we work on this idea in the Fall to be ready for next year. They would have to come here to set up the system. One benefit would be updated software, as ours is confusing, and tends to crash a couple of times a month.
- Matt took Business and coaching courses while he was away
- The buying show was smaller: He bought Cobra and Ping clubs, Titleist wedges, and Ping and titleist putters. Oakley clothing.

VII Old business

- none

VIII Committee Reports:

- **Capital Committee:** **Michael**

As Michael is resigning, Paulette will take over this committee

- **Rules and Handicaps:** **Euan** absent
- **Tournaments** **John and Shaun**

- John provided a provisional program for the Midnight tournament
- Canadian North is on board again this year, but wants to cut the number of tickets to be donated
- Jenni suggested putting a call out for sponsors
- Idea for the gift: beer cooler bags.
- Other Club tournaments:
 - Kavanaugh, Parent and child
 - Club championship
 - Matchplay
 - Volunteer and sponsors
 - Old Blasters? We need to gauge interest for this one
 - Glowball

- **Grounds and Maintenance** **Geno** absent

Parts for the beverage cart repairs are here.

- **Government relations** **Jenni and Hughie**

- Hughie is working on meeting people to discuss our lease
- There is seed money available we would put in \$7,500.00 to get a grant of \$25,000.00 for infrastructure and marketing. Cart Storage, cart paths, irrigation system, pad for the new pump and housing for it would be possible projects. There is no deadline

- **Human Resources** **Deb**

- Deb will do job descriptions with Matt. She has downloaded a program for the Organizational Chart
- Jenni invited Matt to join a Safety Training course with her staff in April to introduce him to what is needed.
- Safety training for the rest of the staff should take place before the course opens

- **Marketing and Communications** **Shaun**

- Trade Show: will need volunteers to help man the booth
- Ideas for handouts: 20% off Pro Shop items. 2 for 1 green fees
- New photos haven't made it to the website yet, but Shaun hopes to remedy that soon.
- Website needs to be updated for the new season
- Safety: working on adapting core practices for use at the Golf course

- **Sponsorships** **Jenni**

- No news, due to hectic winter, Jenni will now have time to look at sponsorships

- **Volunteers** **Joan**

- The Board agreed to go ahead with the Outstanding Volunteer program
- Joan needs to make a plan regarding Comm hours students.

- **Ad Hoc Safety Committee** **Shaun and Ali**

Already covered

IX New Business

- The Board accepted Michael's resignation with regret, and wished him well in his new job in Saskatchewan. It was decided to leave his position open for now.
- Hughie formed a cart committee review the data he has collected, and to present findings at the next meeting. Committee: Hughie, Paulette, Deb and Joan
- There was a discussion about GPSs

- Shaun mentioned that the new carts present marketing opportunities. Perhaps getting sponsors for groups of 10 carts

X **Next meeting** May 4th at 5.30pm Coast Fraser Towers Boardroom.

XI. **Adjournment:** Moved by Deb at 7.07pm