



Meeting Minutes

February 7, 2017

Present: Shaun Morris, Meredith Wilson, Joan Hirons, Deborah Ross, Hughie Graham, John Nahanni, Geno Holick

Regrets: Jenni Bruce, Matt Gray, Euan McLean, Dominic Cousineau, Andy Couvrette

Location: Third Floor Boardroom Coast Fraser Towers

I. Meeting began at 5.47pm

- A quorum was present

II. Approval of Agenda:

- Approval of agenda: Moved by Joan, S: Deborah. Carried

III. Approval of Minutes

- Approval of minutes of September 12th, Moved by Deb, second: Hughie
- Approval of Minutes of November 15th: Moved by John, S: Geno. Carried

IV President's report Shaun

- Items will be covered under Old Business and New Business

V Treasurer's report Shaun

- See report posted on Board Management
- Balances: Capital: \$40,304.00, Operating: about \$20,000.00

VI General Manager's report: No report

VII. Old business

- a. Board Training: Deferred in Jenni's absence
- b. Government Funding Applications:
 - the application for funding from Tourism for resurfacing the tee boxes was not successful
 - Seed funding has been applied for, and is still going through the process. This could amount to \$10,000.00
 - The City funding is usually \$10,000.00.
 - Total cost for the job is estimated at \$50,000.00

VIII Committee Reports

- a. Rules and Handicaps: Euan (absent, no report)
- b. Tournaments: John and Dominic

- John reported that Canadian North has confirmed their interest in continuing to sponsor the Midnight Tournament, set for June 16th and 17th.
 - Shaun said he had been approached by Canada 150 group to do something around this tournament for Canada's birthday. There would be no cost to us. They will send promotional material.
 - Geno suggested a combo ticket with the East Coast event. John has contacted them to line up some performers
 - Shaun mentioned that we should reserve the tent soon. There was a discussion about buying our own tent.
- c. Grounds and Maintenance Geno and Andy
- Geno said it will be important to keep the grass watered and cut regularly. He said we have the equipment for aerating etc.
 - The area around the old Pro Shop should be tidied up
 - We need to get rid of the boxes of old records from the old Pro Shop
- d. Government Relations Hughie and Jenni
- See above
- e. Human Resources: Deborah
- The code of conduct which Hughie sent to Deb needs tweaking before implementing it
- f. Marketing, communications, sponsorships Shaun, Jenni, Meredith and Dominic
- Shaun is working on getting magazine coverage, and will work with NWT Tourism. TSN coverage would be great
- g. Capital Committee: Jenni No report
- h. Volunteers: Joan and Meredith
- Nothing new
- i. Safety Committee: Shaun and Deborah
- Geno pointed out that staff should wear safety gear when working on the course
 - Safety training is in good standing until work is started on the fuel vaults. At this time, Meredith's expertise will come into play

IX **New Business**

- a. **Break-in:** Shaun discovered that there had been a break-in at the Pro Shop, and that the window of the front door was broken. The Ping fitting bag was taken but it was found dumped on the course. The missing clubs may be in the snow. Arctic Alarm did not have up-to-date contact numbers, but the list has now been updated. The Shed by #12 was also broken open but no damage was done. He will reclose the door once the snow is shoveled out
Shaun will watch out for new/used door for Pro shop.
- b. It was discovered that one pump was left in the lake with hoses connected. This job was on the winterizing checklist. General Manager should have done a final check
- c. The lighting will be changed in the Pro Shop, and there will be updates in the bathrooms.
- d. There will be a new range ball machine where tokens are not required.

X. **Next meeting:** TBA. Either 7th or 14th March

XI. **Adjournment:** Moved by Deb.