

YELLOWKNIFE GOLF CLUB

POLICY BOOKLET

1. AUTHORITY AND INTERPRETATION

The Board of Directors shall be responsible for the operation of the club. The Board and membership are governed by the constitution and by-laws incorporated as a cooperative without share capital. Any amendments shall be made according to these By-Laws. This policy booklet has been established for the effective operation of the Club. Any changes must be made by a majority vote of the Board. Notification will be recorded in the minutes of the Board meetings.

2. COMPLAINTS

Any complaint shall be in writing to the Board of Directors. No verbal complaint will be considered. Under no circumstances shall any member abuse any employee. Our staff have a right to work in a safe environment. Any act of abuse or violence directed to or against our staff will not be tolerated. Abuse is any verbal or physical threat such as swearing, shouting or any other inappropriate contact. Conduct of this nature will be reported to the RCMP.

3. TYPES OF MEMBERSHIPS

- (a) Adult Member shall be nineteen (19) years of age or over. An adult member in good standing shall be eligible to hold any office of the club and shall be entitled to all privileges of the Golf Club.
- (b) Junior Member shall be between the ages of ten (10) and eighteen (18) at the time of application for membership or renewal thereof, and shall be attending school.
- (c) Student Member shall be between the ages of nineteen (19) and twenty-five (25) providing he/she is in full attendance at a recognized post secondary educational facility and who provides proof of such attendance.
- (d) Family Members shall be one family (2 adults, and children) all related. The children must be 18 years of age or younger. All children must be living at home to be eligible.
- (e) Senior Member shall be 60 years of age or older. A senior member in good standing shall be eligible to hold any office of the club and shall be entitled to all privileges of the Golf Club.

- (f) Corporate Member is a company membership in which one player is granted a full and complete membership. Also the company is given 40 complimentary passes to give to whomever they see fit.

4. RATES

- (a) Club dues and green fees are determined by the Board of Directors.
- (b) Membership dues are to be paid by June 1st of every year.
- (c) After June 1st, an interest charge will be applied to the membership as determined by the Board of Directors.
- (d) Trail fees will be charged for all private golf carts.
- (e) All members are required to purchase R.C.G.A. (Royal Canadian Golf Association, membership and handicap card).

5. BOOKING TEE-TIMES

Players are required to provide booking numbers for themselves and the other members of their party. If booking numbers are unavailable, last names will be required. Members may book one week in advance, while non-members will be allowed to book 3 days in advance. Phone lines are open ½ hour after pro-shop opening time. Tee times maybe requested on line. We ask all members to notify the pro-shop ASAP when canceling a tee time.

6. CLUB PROFESSIONAL

The Club Professional shall be responsible to the Board of Directors, through the President of the Board, in the performance of his duties, as detailed in his contract. The Club Professional has the same rights as a member of good standing except for voting privileges.

7. GROUNDS SUPERINTENDENT

The Grounds Superintendent is responsible for the maintenance of the course. He will answer to the General Manager and the Grounds Chairman. He is responsible for his performance and duties as detailed in his contract.

8. SHOTGUN STARTS

- (a) Beginning of play should not commence until the shotgun is heard.
- (b) First call to your respective tee is 15 minutes prior to the shotgun start.

9. LADIE'S NIGHT

- (a) The course is reserved Wednesday nights on the nine indicated for that week.

- (b) Ladies night will rotate nines every week and have a shotgun start.
- (c) The sign-up sheet is posted in the Pro-Shop and will be available for walk-ins and telephone bookings. Bookings are first come, first serve.
- (d) Starting times are as follows:

May – 6:15 PM
 June, July & August 15th – 6:30 PM
 August 15th, September – 6:00

- (e) Ladies night is open to members, guests and the public.
- (f) Non-members can book one week ahead.
- (g) Guests are required to pay green fees on top of the league costs.
- (h) Cost is determined by the Ladies Night Coordinator and the General Manager.

10. MEN'S NIGHT

- (a) The course is reserved Thursday nights on the nine indicated for that week.
- (b) Men's night will rotate nines every week and have a shotgun start.
- (c) The sign-up sheet is posted in the Pro-Shop and will be available for walk-ins and telephone bookings. Bookings are first come, first serve.
- (d) Cost is determined by the Men's Night Coordinator and the General Manager.
- (e) Starting times are as follows:

May – 6:15 PM
 June, July & August 15th – 6:30 PM
 August 15th, September – 6:00 PM

- (f) Men's night is open to members, guests and the public.
- (g) Guests are required to pay green fees on top of the league cost.
- (h) Non-members can book one week ahead.

11. MIXED NIGHT

- (a) The course is reserved Friday nights on the nine indicated for that week.
- (b) Mixed nights will rotate nines every week and have a shotgun start.
- (c) The sign-up sheet is posted in the Pro-Shop and will be available for walk-ins and telephone bookings. Bookings are first come, first serve.
- (d) Cost is determined by the Mixed Night Coordinator and the General Manager.
- (e) Starting times are as follows:

May – 6:15 PM
 June, July & August 15th – 6:30 PM

August 15th, September – 6:00 PM

- (f) Non-members can book one week ahead.
- (g) Mixed night is open to members, guests and the public.
- (h) Guests are required to pay green fees on top of the league cost.

Note for all above club events: The season is from May until the middle of September. Starting and finishing time vary with the time of the year and number of participants. Contact the pro-shop for current details. When there is a shotgun start, the course must be cleared before tee-off. Details may vary from week to week.

12. JUNIOR CLUB

- (a) Offered to junior members of the Yellowknife Golf Club.
- (b) The Junior Club offers one hour lessons on Mondays in June @4:30PM with golf to follow @5:30PM. The Junior day in July and August will start @11:00AM on Mondays.
- (c) The Yellowknife Golf Club reserves the right to remove any junior from the club for any amount of time for disciplinary actions.

13. DRESS CODE

- (a) Golfers are expected to be dressed appropriately while on the golf course. The pro-shop staff may prohibit any improperly dressed person from golfing until the infraction is corrected.
- (b) The dress code will be posted in the pro-shop.
 - No gym shorts
 - No sweat pants
 - No muscle shirts
 - No cut offs
 - No dirty or soiled clothing
 - Proper footwear required

14. POWER CARTS

- (a) If conditions warrant the restriction of power carts, the General Manager will make the appropriate decision.
- (b) Power carts are not to be driven on the greens, tee boxes, or grass aprons or such areas as maybe identified from time to time by the grounds personnel.
- (c) Power carts are limited to the maximum use of two persons and their equipment.
- (d) To rent a power cart the person must be at least 18 years of age with a major credit card.
- (e) Children at not allowed to operate a power cart.

- (f) Power carts are first come first serve. Reservations will be taken if there is a medical reason involved.
- (g) Power carts must stay out of Trees, Roped Off areas and Deep Sand.

PRIVATE CARTS

- (a) Private power carts owned by members are to be used only by them.
- (b) Members who have private golf carts are responsible for their own Insurance.
- (c) A yearly trail fee will be charged and sticker must be displayed on cart.
- (d) Fee will be determined by the Board of Directors.

15. DRIVING RANGE

- (a) Single driving range passes are non-transferable.
- (b) Family driving range passes are available to your immediate family members (2 adults and all children under the age of 18).

16. RICKSHAW / PULL CARTS

- (a) Yearly season passes are available (non-transferable).
- (b) Pull carts must be returned to the pro-shop area upon completion of your round.

17. LOCKERS

- (a) Lockers are available to members.
- (b) Lockers are rented out for the golf season.
- (c) The locker room will be locked nightly and re-opened once the course is opened in the morning.
- (d) Locker room and front gate will be locked each night.
- (e) Members are asked to keep this area clean.
- (f) Players are responsible for their own equipment.
- (g) All lockers must be cleaned out by October 1st each year.
- (h) The Yellowknife Golf Club is not legally responsible for items left in the lockers.
- (i) Members are responsible for their own locks.

18. RULES OF PLAY

- (a) All members must register at the pro-shop with their booking number prior to tee-off.
- (b) The rules of play are the rules and etiquette of golf approved by The Royal Canadian Golf Association—except where modified By local rules.

- (c) There is no beginning on the 10th or 14th tee unless given permission from the pro-shop staff.
- (d) The pro-shop controls the order of play.
- (e) At the discretion of the Golf Professional, fivesomes may be permitted.
- (f) Where a group loses distance of one clear hole, it must allow the group following to play through and it is the duty of the players following to insist on this right of order to speed up play.
- (g) Players are expected to replace divots and rake traps.
- (h) Pull carts should be kept off grass aprons as much as possible.
- (i) **Greens keepers and grounds personnel have the right of way.**
- (j) Members are asked to display their current bag tags.

19. HANDICAPS

- (a) Competitive golf requires an up-to-date handicap or you could be forced to play as a scratch (0) golfer.
- (b) An equitable stroke control adjusted score is to be recorded every time a player completes an 18 hole round or 2 nine hole rounds (see Equitable stroke control chart or handicap manual for this method of adjusted score).
- (c) The Handicap Committee has the authority to adjudicate the legitimacy of the handicap of any member or guest.

20. DISCIPLINE

- (a) While on the club premises, members and their guests are expected to maintain a standard of conduct, which will be a credit to the club.
- (b) The board of directors has the authority to take disciplinary action as outlined in the by-laws.

21. ACCOUNTS

Any members failing to pay their membership dues or any other indebtedness to the club may be suspended from the club.

22. PERSONAL PROPERTY AND LIABILITY

- (a) Members are responsible for their own personal property left on the premises.
- (b) The Yellowknife golf club is not liable for any personal injury incurred on the premises.

23. HOURS OF OPERATION

- (a) PRO-SHOP

MAY

Weekdays – 9:00am

Weekends and Holidays – 8:00am (May 1st-15th)

7:00am (May 16th-31st)

JUNE, JULY, AUGUST

Weekdays – 7:00am

Weekends and Holidays – 6:00am

AUGUST 16TH-31ST

Weekdays – 8:00am

Weekends and Holidays – 7:00am

SEPTEMBER

Weekdays – 9:00am

Weekends and Holidays – 8:00am

Closing time for the golf course is normally 2-3 hours after the driving range closes for the night.

(b) CLUBHOUSE

The clubhouse opening hours are between 10:00am-11:00am during the week and between 6:00am-7:00am on weekends and holidays. Closing time is at the discretion of the general manager or clubhouse supervisor.

(c) DRIVING RANGE

The driving range will open at the same time as the pro-shop in the morning. Closing time will vary throughout the year. These hours will be posted in the pro-shop. The driving range will be open till 9:00pm during June and July.

Opening and Closing times are depicted on weather and playing conditions, players should call ahead to check closing times.

Driving range balls are the property of the Yellowknife Golf Club and use on the golf course is strictly prohibited.

24. RULES OF GOLF

LOCAL RULES

- a. No penalty when ball is taken by a raven Rule 18-1.or any other animal or bird.
- b. The ball may be lifted, cleaned and placed onto a mat up to 15 centimeters (6 inches) of where it originally lay, but no nearer the hole.
- c. The mat must be at least 10cm x 15cm in size.

- d. On the green, when using a club other than a putter i.e. when chipping or pitching, the mat must be used.
- e. Wrong hole: - the artificial putting greens and grass aprons of a wrong hole are ground under repair from which play is prohibited. If a player's ball lies in the area, or if it interferes with the player's stance or the area of the intended swing, the player must take relief under rule 25-1.
- f. Retaining walls made of stone or wood pilings defining the outline of grass areas or tee boxes on the course are considered immovable obstructions. If the obstruction interferes with a player's stance or intended area of swing, relief may be taken in accordance with Rule 24-2(b). This does not apply to retaining walls around bunkers or hazards.
- g. While putting-relief may be taken from cups that are not in use and in your direct line, ball must be placed no closer to the hole.

25. OUTSIDE ALCOHOL

The Golf Club's liquor license states that no outside alcohol is permitted on the property. All alcohol must be purchased from the Golf Club.

26. SUGGESTIONS

Members are encouraged to submit in writing to the Board of Directors any suggestions or improvements to the club policy manual.