



YKGC Board of Director's Meeting Minutes

Wednesday, November 20, 2019

1. Call to Order – 5:41pm

Attendance

Present – Shaun Morris, Hughie Graham, Jenni Bruce, Matthew Bannister, Damien Healy, Clem Hand, Dwayne Simmons, Jeff Oldfield

Regrets – John Nahanni, Winter Bailey, Matthew Gray, Perry Campbell

Absent – none

2. Approval of Agenda M. Hughie, S. Dwayne

3. Approval of Minutes

a. October 9, 2019, M: Clem, S. Jeff

4. Presidents Report – Report attached – M. Hughie, S. Dwayne

5. Treasurer's Report – Verbal – Financials and budget were emailed out to everyone on November 19th. We are getting tight on cash flow as anticipated. There were a lot of capital projects the last few years. Discussion to communicate fee increases to membership. **Action: Shaun will draft a letter for membership and disperse. Dwayne will be copied on the letter in order to keep communication consistent. Motion: To move the balance of the capital reserve fund to the operating account (roughly \$19,000). M. Matthew, S. Hughie**

6. General Manager's Report – nothing to report, not present

7. Old Business –

a. Survey Questions – the draft questions are done, feedback was received from most board members. They are ready to be sent to Matty to send out to membership. This will be timed with the letter from Shaun re: fee changes. Suggested that we Facebook post for members to check their Spam and Junk mail. **Action: Send out survey and letter to membership.**

8. Committee Reports –

- Grounds & Maintenance – Damien – We looked at options for removing the brush behind the 8th tee box and they are all too expensive, so the best option is to add it to staff responsibilities and take it out by truck to the dump moving forward. We are looking at options for removing the ATCO trailer.
- Golf Course Development – Jeff – nothing to report
- Membership & Clubhouse Committee – Jenni – We are still waiting for the financials from the contractor and have emailed asking for them however the contract allows for these to be sent to us as late as December 31st. We will then meet with the Contractor to discuss moving forward or not. The Board Member packages are done and have been handed out.
- Rules & Handicaps – John – not present, no report
- Tournaments – Clem – Will get together with marketing and have some ideas for the new tournament in January. The existing tournaments will wait until the new pro is in place.
- Midnight Tournament – Hughie – nothing to report
- Sales & Marketing – Dwayne – emailed out ideas to board and will take the initiative to move forward on things that have no expense and will update the board as they progress.
- Volunteers – Perry – not present, no report

9. New Business –

- a. **E - Vote** – Communicated to the board as per the agenda
- b. **Discussion of proposed incentives** – membership incentives were finalized for early bird specials etc. and will be sent out now that fees have been finalized.
- c. **Welcome Board Package** – this was covered in Membership and Clubhouse. **Action: Board members to read and sign Code of Conduct form prior to next meeting and return to Jenni.**
- d. **Proposal from Adhoc Cart Committee** – Proposed changes were presented and discussed. Plan is to propose these at the Spring AGM. Discussion on trail fees and how to show the value prior to increasing fees. Suggestion to change “trail fees” to Private Cart Fees” to avoid confusion. Implementation will be decided after approval process.
- e. **Letter to Clayton** – covered in the President’s report. Response has been sent. Board reviewed Clayton’s response and the matter is now closed.
- f. **Meeting with F & B Contractor** – As per the Membership & Clubhouse, financials have not been received yet.
- g. **Logins for new board members** – This has been completed.

10. **Next Meeting** – January 8th, 2020 at 5:30pm, 3rd Floor NWT Commerce Place

11. **Adjournment** – Clem 7:31pm

Action Items :

- Cart Committee to communicate the value in trail fees- new cart paths (\$24K for path on 16), filling potholes, establish structured parking in private cart area
- Send out survey for 2020 season
- Send out letter explaining fee increase
- Membership committee to meet with current F & B contractor to discuss the season and decide on next steps
- Board members to read and sign Code of Conduct by January 8th, 2020