



YKGC Board of Director's Meeting Minutes

Monday, September 26th, 2022

7:00pm, Clubhouse

Attendance

Present – Shaun Morris, Jenni Bruce, Damien Healy, Mark Whitehead, Conan Donahue, Damon Crossman, Grace Lau-a, Geno Holick, Kylie Frederick

Regrets – Robert Redshaw, Jeff Oldfield, Clem Hand

Absent – none

1. **Call to Order** – 7:00pm
2. **Approval of Agenda** – M. Damon, S. Conan
3. **Approval of Minutes**
 - a. August 15th, 2022 M. Damien, S. Mark
4. **Presidents Report** – verbal – working on snow fences and overall winterization of the course next week. Question on salary end dates and how they are budgeted.
5. **Treasurer's Report** – no report, position vacant
6. **Director of Golf's Report** – verbal – working on moving inventory before shipping unsold items back. Prepping for the buying show. Discussion on having a year end 'garage sale' of items in the shed, agreed that this would be better to hold in the spring next year, funds will go to junior tee boxes.
7. **Old Business** –
 - a. 2022 Season Membership Survey – will use Survey Monkey and pay a one time fee.
Action: Shaun to email list of questions to the board for review prior to finalizing. Goal date to send out before Christmas.
 - b. Proposed Tee Moves – looking at moving 7 boxes and adding blue tees. Will be finalizing the report. If assessor comes we will mark the spots with flags for measuring.
 - c. List of holes with no signage – Completed
 - d. Update on stairs – work is beginning October 7th when Clubhouse is closed. Complete
 - e. Policy Review Committee – two members have volunteered for the committee, Simone Gessler and Melissa Mercredi. Will work on the policies as well as bylaws and code of

conduct over the off season to present at 2023 Spring Meeting for approval. **Action: Shaun to eblast a call for committee volunteers.**

- f. Golf Cart Committee Update – not present
- g. Cancellation Template – no update
- h. Repairs to tee boxes on 2 & 18 – #2 is starting next week. Will coordinate the branch removal on 18. Discussion on trees on #3 that prevent grass from growing. Complete
- i. Update on Aprons – work is underway, sod being put down next week. Complete

8. Committee Reports –

- a. Grounds & Maintenance – Geno – no update – Discussion on cleaning up maintenance area, power being fed to maintenance area. **Action: Shaun to locate maintenance season end checklist**
- b. Course Management & Infrastructure – Jeff – no update
- c. Membership & Clubhouse Committee – Damien – heard feedback from the AGM and will work through it on the off season
- d. Rules & Handicaps – Clem – no update
- e. Tournaments – position vacant
- f. Midnight Tournament – Robert – no update
- g. Sales & Marketing – position vacant
- h. Volunteers – Damien – Only current project is removal of bushmills over the winter
- i. Women's and Junior Golf – Jenni – no update – **Motion to change the name of the committee to Advancement of Junior Golf M. Jenni, S. Conan**

9. New Business

- a. Election of Executive – The following slate is acclaimed for 2022/2023: Vice President – Clem Hand, Treasurer – Grace Lau-a, Secretary – Jenni Bruce. Discussion on Treasurer being an elected position, policy committee will look at this.
- b. Appointment of Committee Chairs –
 - i. Grounds & Maintenance – Geno Holick
 - ii. Course Management – Jeff Oldfield
 - iii. Membership & Clubhouse – Damien Healy
 - iv. Rules & Handicaps – Clem Hand
 - v. Tournaments – Damon Crossman
 - vi. Midnight Classic – Robert
 - vii. Sales & Marketing – Mark Whitehead
 - viii. Volunteers – Damien Healy
 - ix. Advancement of Junior Golf – Conan Donahue
- c. Schedule Capital Planning Meeting – Will narrow down a date between late November and early December based on availability of a venue. Discussion on making it a 5 year plan as it was historically

- d. Discussion on Clubhouse Operations options – This item was brought forward by Clem and he will discuss at the next meeting
- e. Action Items from AGM – the table was presented and filled in. It will be reviewed prior to the Spring Meeting in 2023
- f. In-Camera – none required – **Motion to approve a budget of \$120,000 for the buying show in October. M Grace, S. Damon**

10. Next Meeting – November 7th, 7:00pm Location TBA.

11. Adjournment – M. Mark 8:08pm