



YKGC Board of Director's Meeting Minutes

Tuesday, May 12th, 2020

1. Call to Order – 5:37pm

Attendance

Present – Shaun Morris, Hughie Graham, Jenni Bruce, Matthew Bannister, Clem Hand, Cole Marshall, John Nahanni, Jeff Oldfield, Damien Healy, Winter Bailey, Perry Campbell

Regrets –Dwayne Simmons

Absent – none

2. Approval of Agenda M. John, S. Jeff

3. Approval of Minutes

a. April 7th, 2020, M: Jeff, S. Hughie

4. **Presidents Report** – verbal The announcement today means that we can open as early as this weekend but unfortunately the weather does not agree. This will allow us time to complete risk assessments and the WSCC webinar that is required and we hope to be running in the next two weeks.

5. **Treasurer's Report** – verbal – Financials are complete showing a loss of \$44K which was expected based on previous meetings. We have almost maxed out our line of credit. It was discovered that we are registered as a Co-operative and not a society, research shows that this happened in 2009 and nobody seems to know why. We are looking into options on what we can do to go back to a non-profit with Societies Act. Budget was presented and we have a lot of line items that are unpredictable due to Covid-19. We are making final payments to the past GM and making sure we set aside enough funds for the current GM for the 2020/21 winter season..

Motion to accept 2019 Financials: M. Matthew, S. Jeff

6. **General Manager's Report** – see attached – Discussion on impact of the course truck not operating well. Discussion on Club Car issue with getting their staff up here to take care of new

carts. **Action: Cole will fill out paperwork and submit to protectnwt to see if we can get him up. Motion to accept report: M. John, S. Matthew**

7. Old Business –

- a. Code of Conduct – John will send to Jenni tomorrow
- b. Update of Signing Authorities – this is completed
- c. ATCO Trailer Hazard Assessment – covered in the GM report
- d. Rules & Handicap Certification – the certification requires 50 hours of supervision of tournaments which we are unable to do this season as tournaments are cancelled. Golf Canada has to postpone coming up until 2021 due to Covid-19
- e. Local Rules that need amending due to Covid-19 – There is no need to amend anymore as Cole has created a tool that will lift balls out of the hole with no contact to the hole itself.
- f. Member Survey Results – the results were reviewed and discussed. **Action: every board member will look over comments and come back with one suggestion based on these for the next meeting. Action: Damien will draft a response to members for the survey. Action: John would like to construct a tester garbage can for the course that may help address our garbage problems.**
- g. Lucky Bucks – tabled
- h. Spring Meeting Email update – **Action: Shaun will send out eblast and set up GoToMeeting for the Spring Meeting on Saturday May 23rd at 2:00pm.**
- i. Adhoc Policy Committee – changes to date were presented, so far only feedback on Policies. Plan is to finalize the updated policies at the next meeting. **Action: Cole to propose wording for operational policies #5, 10, 11 & 23.**

8. Committee Reports –

- a. Grounds & Maintenance – Damien – would like to round up some volunteers to help clean up garbage, it was noted that a large amount of garbage blows over from the sandpits. **Action: Shaun will send an eblast and Cole will put out on Facebook that we are calling for volunteers for garbage pick up on Saturday, May 16th at 10am.**
- b. Golf Course Development – Jeff – on hold until we know our position
- c. Membership & Clubhouse Committee – Jenni – Based on GNWT announcement today, we will reach out to Stake to sort out next steps and prepare for Phase 2 operation of the Clubhouse as well as iron out details of liquor sales from the course. **Action: Jenni and Shaun will set up a meeting to update the board.**
- d. Rules & Handicaps – John – covered in Old Business
- e. Tournaments – Clem – all tournaments are currently canceled or on hold until regulations for Covid-19 change.
- f. Midnight Tournament – Hughie – Even though Canadian North has had to pull sponsorship, we will be working on hosting something to honor the tournament based on Phase 2 of the Covid-19 restrictions. **Action: Hughie will develop a plan and approach Canadian North to see if they are interested in a modified sponsorship.**

- g. Sales & Marketing – Dwayne – Gave regrets for the meeting but sent the following communication. Signs are ordered. We had collected enough to cover them and based on timelines I pulled the trigger. Every hole is getting 2 signs except 3 and 14. 14 Signs are not ordered yet as Canadian North is on hold. There is 1 hole left currently without a sponsor which is hole 10. Nahanni Construction and Kavanagh apparently only have 1 sign each. We will have a small 2nd order later and can tack their 2nd sign on that order. Peter was under the assumption he already had 2 cedar signs out there, but Cole only found 1. I'm in the process of getting the large coroplast signs made for the clubhouse and the digital signs for the carts. Checks should continue to come in which Cole will hold until the board tells him to cash them. We did want to affect the \$40,000 we applied for, which could have been affected by cashflow. So 27 Signs are in production and will be here towards the end of May. Potential 5 left to order when we sell hole 10, Canadian North moves forward and 1 for Kavanaugh and 1 for Nahanni for the ladies' tee boxes. Initial expected cost will be \$9450(\$350x27)+GST & Shipping
- h. Volunteers – Perry – on hold until we know our position

9. New Business –

- a. **Discussion on GNWT Denial to Open the Course** – no discussion necessary as we are now allowed to open based on May 12th announcement from GNWT. Discussion around opening for member only and decided to run with members and non-members to help bring in revenue for the course as long as we enforce restrictions. Discussion on making sure we enforce the rules specifically around “hop ons”. Southern courses have faced challenges with compliance. **Action: Shaun will send out a policy to the board to address violators of the restrictions in place. To be sent to the board prior to the Spring Meeting.**

10. Next Meeting – June 9th, 2020 at 5:30pm, Location to be determined based on restrictions

11. Adjournment – M. Matthew 7:31pm

General Manager's Report

May 12th, 2020

The COVID-19 issue continues to impact our course as we have yet to hear back on a potential open date. The board was smart to be proactive and send in the necessary paperwork without being asked to do so. This at least out the idea of golf on the CPHO's table to evaluate. I appreciate the feedback and help I received in both coming up with the COVID protocols and the response to the initial email from the Health Office.

Kylie successfully crossed the NWT border and is in isolation until May 15th. Big thank you to Jenni for all the help in making that process a little easier. Kylie and I have been in contact every day, and she's eager to get started. We may want to provide her with her relocation stipend and CPGA dues, as she doesn't start work until the 15th, and doesn't have any income coming in until then.

We have received a good chunk of our inventory from suppliers. We have yet to receive any of our Ping order and still missing much of our anticipated clothing. Still slow coming in, as everyone else also faces issues with the COVID. We have scaled back some of the orders, however some weren't able to based off of minimums needed for free shipping to the NWT. We have found in past years, ALWAYS reach the minimum for free shipping. Hopefully the addition of the change room will allow for more ladies clothing to be sold. We once again will have a high end proshop on both the clothing side and equipment side.

The proshop has been getting put together. We have had Tye and Hayley in to do some inventory and clean up the shop. We also both of them and had Chad in for a training session with Tee-on. Those three, along with Kylie will make up our proshop staff for the summer. On top of that, we have hired 2 grounds staff, and 5 range staff for the season. We are now completely staffed. All of this was done with masks and appropriate levels of social distancing, in case you were wondering.

The ClubCar issue still has yet to be resolved. ClubCar will be able to deliver the units, but usually have Paul Sweeney drive up with his equipment to setup all the new carts, as well as take apart the old ones. Unfortunately, the border issue remains and we aren't sure how to proceed. I have been in touch with both ClubCar reps and National Leasing about next steps, as we await word on possible solutions. I have been instructed on how to get the existing carts back up and running so will proceed with that.

The first 7 tournaments of the season have all been cancelled thus far. Yesterday I spoke with Gail Quinn, and they've said they will need to pull out of sponsoring the midnight event this year. Understandable with how hard they have been hit by all of this. Hughie will speak on midnight possibilities. Most corporate events have booked later dates in hopes of being able to have them later in the season. Once we hear from the CPHO on how things can go back to a level of normal, we can adjust our ideas.

Northland Utilities will be coming this week to setup the nets. They are on a one week on, one week off schedule with COVID protocols, so had to be done this week in hopes of having it ready for the start of the season. Waiting until next week wasn't an option, as we hope to be open next week.

Meeting with Pete Houweling on a site visit today to go over some potential quotes for disposal planning. The contents of the old proshop being a focus point. Obviously, demolition of the unit itself will need to wait until we're in a better position financially but needs to be cleaned out nonetheless. Will have the Atco trailers inspected as well to kill two birds with one stone. Have had a conversation with Pete regarding the 10K brush incident last year and he's looking to make amends for that. So hopefully we can get some sort of discount based on that.

Our work truck was registered and insured so we could bring it in to be serviced. Brought it into Dodge for an annual service. It did not pass inspection and was not deemed road worthy. To fix everything wrong with it, we were quoted 9K, and almost 6K just to get it road worthy. I signed a waiver stating we were pulling it from the road. I drove it back to the course and cancelled the insurance. It will remain on-course at all times. My conversation with Shaun and Matt included driving it for the summer on course, and then trying to sell the work vehicles in the fall, and look for something serviceable next spring. Perhaps a local dealer would give us a good deal on a truck if we had their decal on the side and included a message like "donated by" or something of that nature. Either way I feel throwing money into current work vehicles is a bad idea. Feedback from the board is encouraged.

Other than that awaiting product, trying to get sorted for the upcoming season, and awaiting announcement from the CPHO on opening.

Cole Marshall

General Manager