



YKGC Board of Director's Meeting Minutes

Monday, January 10th, 2022

6:00pm, Virtual

Attendance

Present – Shaun Morris, Jenni Bruce, Jeff Oldfield, Damien Healy, Clem Hand, Robert Redshaw, Dwayne Simmons, Andy Couvrette, Mark Whitehead, Kylie Frederick

Regrets – Matthew Bannister

Absent – Geno Holick

1. **Call to Order** – 6:05pm
2. **Approval of Agenda** – M. Andy, S. Jeff
3. **Approval of Minutes**
 - a. November 16th, 2021, M: Clem, S. Mark
4. **Presidents Report** – **verbal** – Welcome to Kylie who is joining us for her first board meeting. Christmas sales were \$8,700 in the online store. We received the invoice for the lease and paid it. Confirmation that we received the funds from BDC and have paid the green invoices as well as the deposit on the solar panels.
5. **Treasurer's Report** – **not present** – Year end will get rolling once December financials are finalized. Matthew will contact Robert to move forward with the budget process. Discussion on GM's last day and final pay.
6. **General Manager's Report** – **verbal** – will change to Director of Golf moving forward. DOG is excited to be coming back and has been working on setting some goals which include increasing Women and Junior memberships and participation. Has been going through the events calendar to prepare.
7. **Old Business** –
 - a. 2021 Fall Membership Survey – deadline has not arrived yet.
 - b. Proposed Tee Moves – not completed and would like to meet with DOG for their perspective prior to presenting. **Action: Shaun & Kylie to follow up with Golf Canada on if they will be up to measure the course in 2022**
 - c. Net repair – tabled until spring
 - d. Committee Volunteers email – will be sent with the survey

- e. Code of Conduct Forms – reminder to send them to Jenni.
- f. Date for Capital Planning Meeting – Shaun found a board room and date chosen of February 5th. **Action: Shaun will email the last capital package to the board**
- g. Director’s Roles & Responsibilities – **Action: Jenni to send out info sheet to board**
- h. Rules & Handicap Training – trouble finding the link, once found, will be circulated to the board for anyone that wants to take it. It is mandatory for R & H chair.
- i. Tournament Calendar – Andy looked over the calendar and would like to add the following tournaments: opening 36-hole stroke play 1st week of June, Men’s F&CK Cancer August 14th, match play tournament August 27th and discussion on the qualifier being June 25-26. **Action: Andy to follow up with Arnold on details and if we have a sponsor for Ladies.**
- j. Lead Groundskeeper Job Description – discussion will be added to the capital planning meeting in February. Directors will send templates and info to Geno & Damien to put together.

8. Committee Reports –

- a. Grounds & Maintenance – Geno – not present–
- b. Course Management & Infrastructure – Jeff – verbal – covered in President report and Old Business
- c. Membership & Clubhouse Committee – Damien – verbal – has a draft put together showing benefits of being a member, not ready to circulate yet. Looking to see if we can get a discount at the Monkey Tree virtual golf. Have not met with Stake yet but planning to.
- d. Rules & Handicaps – Clem – verbal – will be putting out an email to talk about local rules, would like to put out a monthly bulletin to highlight a rule to membership as well as circulate the link for rules training. Discussion on history of who is trained for rules and what we need for tournaments. We have the DOG and the R & H Chair and then consult with Golf Alberta if needed.
- e. Tournaments – Andy – covered in Old Business
- f. Midnight Tournament – Robert - verbal – caught up on historical info and is on track to move forward. Looking at June 17th & 18th for dates. Discussion on ordering the swag, DOG will look into options in the \$25 - \$30 range. Discussion on the email template to membership having the wrong name, Shaun will update. Discussion on email system and how to keep it up to date.
- g. Sales & Marketing – Dwayne – verbal – early in the year. Just looking at new ad spot opportunities and will be maintaining what we have. Discussion of Dragon Toner sign for in-kind work.
- h. Volunteers – Damien – verbal – will be sending out info on adoptables. Will be organizing the dates for garbage cleanups and then put out a call for volunteers. Discussion on reaching out to youth sports groups, committee is already pursuing this.
- i. Women’s and Junior Golf – Jenni - no update

9. New Business

- a. In-Camera – none required

10. Next Meeting – Capital Planning Session Saturday, February 5th, 9:00am – noon. Location TBA

11. Adjournment – M. Clem 7:14pm