



YKGC Board of Director's Meeting Minutes

Wednesday, January 8th, 2020

1. Call to Order – 5:37pm

Attendance

Present – Shaun Morris, Hughie Graham, Jenni Bruce, Matthew Bannister, Damien Healy, Clem Hand, Dwayne Simmons, Jeff Oldfield, Winter Bailey, John Nahanni

Regrets – Matthew Gray, Perry Campbell

Absent – none

2. Approval of Agenda Approved with addition of 9. C. Men's/Ladies night M. Hughie, S. Dwayne

3. Approval of Minutes

- a. November 20th, 2019, M: Hughie, S. Clem

4. Presidents Report – Report attached – M. Dwayne, S. Matthew

5. Treasurer's Report – Verbal – our early bird promotion resulted in \$25K in sales. Recommend getting quotes for financials moving forward. Discussion on Kavanaugh invoice, cause was due to tipping fees which were not included in the quote. **Action, Matthew will reach out for quotes.**

6. General Manager's Report – nothing to report, not present

7. Old Business –

- a. Meeting with Clubhouse contractor – have not received financials yet, this is a breach of contract and we will move forward with RFP without them. **Action: Jenni to move forward with RFP process.**
- b. Members Survey - the draft questions are done, feedback was received from most board members. They are ready to be sent to Matty to send out to membership. This will be timed with the letter from Shaun re: fee changes. Suggested that we Facebook

post for members to check their Spam and Junk mail. **Action: Shaun will send out survey and letter to membership.**

- c. Code of Conduct Forms – more were received, still outstanding, John and Perry. **Action, John and Perry to submit Code of Conduct**

8. Committee Reports –

- Grounds & Maintenance – Damien – waiting on 2020 budget to come up with action plan. Still have some outstanding items that will be worked on in late winter/early spring. Will try to cut down weeds at water hazards on 11 & 12. Discussion on outhouses and their condition. **Action, Shaun will look into who is responsible for the cleaning, Kavanaugh or YKGC.**
- Golf Course Development – Jeff – nothing to report until new GM is in place
- Membership & Clubhouse Committee – Jenni – nothing to report
- Rules & Handicaps – John – will be looking at Golf Canada handicap change and rock rule moving forward.
- Tournaments – Clem – Will be meeting after January 20th to work on new tournament, goal is to get more members involved. Will set 2020 tournament schedule when new GM is in place.
- Midnight Tournament – Hughie – nothing to report
- Sales & Marketing – Dwayne – presented some flat sheets that are still being finalized, board liked them. Discussion on possibility of signage/sponsorship on the driving range vs. the Clubhouse due to aesthetics. Would recommend the F & B contractor be asked to hang a sign moving forward. Golf cart sponsorship is open so will be looked at moving forward.
- Volunteers – Perry – not present, no report

9. New Business –

- a. **GM Contract** – draft sent out to board for comments. Discussion on possible wording changes to contract. Jenni to send a sample for terms for death and disability. **Motion: To offer prospect job as amended in contract. M. Clem, S. Jeff**
- b. **Asst. Pro Recruitment** – will post the job and leave with GM to proceed and offer assistance if needed.
- c. **Men's Ladies Night** – Discussion of tension building with staff/ men's night committee. **Action: Clem will work with new GM to come up with a statement that covers what is offered by YKGC and what is not for those nights.**

10. Next Meeting – February 11th, 2020 at 5:30pm, 3rd Floor NWT Commerce Place

11. Adjournment – M. Dwayne 7:13pm

Action Items :

- Cart Committee to communicate the value in trail fees- new cart paths (\$24K for path on 16), filling potholes, establish structured parking in private cart area
- Shaun to send out survey for 2020 season
- Membership committee to meet with current F & B contractor to discuss the season and decide on next steps

- John and Perry to read and sign Code of Conduct by February 11th, 2020
- Matthew to get quotes for financials
- Shaun to look into who is responsible for cleaning outhouses
- Clem and GM to come up with statement regarding Ladies/Men's night
- Jenni to add agenda item for review of Policies and Code of Conduct
- Jenni to start RFP process for F & B
- Jenni to look at Lucky bucks and pro shop fridge in new RFP

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January 9, 2020

Presidents Report

Happy New Year everyone.

Since the last meeting the advertising for the new General Manager come to a close, I was quite pleased with both the amount and quality of resumes that we received. The hiring committee reviewed the resumes; short listed any suitable candidates and moved forward with the interview process. Following a very good interview it was decided to offer a two year contract to Cole Marshall which the board will review at tonight's meeting before it is presented to Mr. Marshall. While reviewing the resumes the Hiring Committee also noted one candidate who did not meet our requirements for General Manager but we may contact to see if they were interested in an Assistant Professional position.

It looks like the early bird sale was successful in getting enough funds in the bank to carry us over the winter; Matthew will be able to advise us of this during his treasurer's report. The early bird options were removed from the website at midnight on December 31st. We have not put the new 2020 priced purchased options up on the website yet as Matty has agreed to go through the process with Cole should he accept our offer and will allow Cole to learn the process and have some items to set up.

The Membership Fee increases for the most part have been received well or with indifference, I did receive a few complaints via email and I was easily able to reply to their concerns.

We will have a busy spring as this will be the first season in a very long time that we will have someone new to the process getting things up and running for the season. With that being said I do believe with some assistance from the board and Cole's experience and knowledge he will do a great job of getting the season started and the new staff in place.



Shaun Morris
President – Yellowknife Golf Club