



YKGC Board of Director's Meeting Minutes

Monday May 13, 2024

6:00pm, YKGC Clubhouse

Attendance

Present – Shaun Morris, Damon Crossman, Kylie Frederick, Jenni Bruce, Damien Healy, Mark Whitehead, Jeff Oldfield, Abe Theil, Adam Bembridge, Grace Lau-a, Conan Donahue

Regrets – none

Absent – none

1. **Call to Order** – 6:00pm
2. **Approval of Agenda as amended** – M. Grace, S. Damien
3. **Approval of Minutes**
 - a. December 12th, 2023 M. Damon, S. Adam
4. **Presidents Report** – **see attached** – Discussion on maintenance of fence, process for choosing contractors, harassment policy **Motion to accept President's Report: M. Jeff, S. Mark**
5. **Treasurer's Report** – Presentation of update O & M and Capital budgets. Agreement to move surplus from some projects to signage etc. for new tee boxes and nets. **Motion to approve Capital Budget 2024 as amended. M. Mark, S. Abe. Motion to approve O & M Budget 2024. M. Jeff, S. Damon**
6. **Director of Golf's Report** – **see attached.** Discussion that membership levels YTD are up over last year. Comment on Kylie's strong leadership as most staff have returned. Discussion on course marshal's schedule. **Motion to accept DoG report. M. Damon, S. Damien**
7. **Old Business** –
 - a. Golf Cart Committee Update – a meeting has been scheduled
 - b. Golf NT Update – No notable updates as nothing has changed
 - c. Update of Signing Authorities – will set up now that Kylie is back
 - d. Marshal Position – covered in DoG report. Complete
 - e. Review of Committees – Discussion on board being too operational and needs to transition back to a governance role. **Action: Jenni to set up governance training and apply for MACA funding.**

8. Committee Reports –

- a. Grounds & Maintenance – Adam – no update, discussion on reporting structure, confirmed that President is currently the contact for maintenance issues and Head of Maintenance will report to him. This will probably change with the governance session and updated organization chart
- b. Course Management & Infrastructure – Jeff – finishing off the tee boxes
- c. Membership & Clubhouse Committee – Damien – **Action: Kylie to send out membership benefits blast and look at sending it to each member as they pay their 2024 fees.** Received a draft menu and compared to last year prices and market, cost is up to the contractor. Discussion on hours of operation, will reinforce that permission to leave early will need to be granted by DoG as per the contract.
- d. Rules & Handicaps – Conan & Damon – will remind that 3 scores are required to be entered into Golf Canada in order to qualify for net prizes in June, will increase number of rounds throughout the summer.
- e. Tournaments – Damon – all tournaments have been entered and are up on the website. Discussion on days of the week for tournaments. **Action: Kylie will update the tournament package to charge a premium for weekends.** Board agreed that two nights of Glowball were successful and agreed that it should continue moving forward.
- f. Midnight Tournament – Shaun – covered in President's Report
- g. Sales & Marketing – Mark – In the process of confirming hole sponsors. Most have renewed, looking for 2 or 3 more.
- h. Volunteers – Abe – no update. Discussion that Volunteers be moved into another committee or just be managed by DoG.
- i. Advancement of Junior Golf – Conan – recap on success of last season. Recommendation to set aside Monday nights for older Juniors to play 9 holes.

9. New Business

- a. MGA perception – Discussion on the history of the MGA. Have received negative feedback on the MGA taking away valuable tee times from members. **Action: Kylie/Shawn will draft letter to require league nights to pay an contribution/member/season or night to YKGC to go towards Junior Golf Program. Action: Kylie to look at what is involved to book up vacant tees for regular rounds for shotgun start of MGA tournaments.**
- b. In Camera – none required

10. Next Meeting – July 17th, 2024, 6:00pm, Clubhouse

11. Adjournment – M. Damon at 8:22pm

Presidents Report

We are officially open for the season; it may not have been as early as last year but still a good start to the season opening on May 10th. The maintenance crew did a good job of getting the snow fences down and the course cleaned up and ready to open in a short period of time considering how much snow was still on the course up until last Tuesdays rain.

The 30 new carts were scheduled for manufacture on May 8th but unfortunately, they have been delayed and will now be on the assembly line on May 28th. We are getting as many of the old carts up and running and will continue to band aid the fleet together until the new carts are delivered. We do have some spare batteries that were to be trucked up this week but are obviously delayed until the wildfires are under control and the highway south is able to reopen.

After weeks of trying to get a hold of Canadian North we finally had a meeting May 3rd where we were advised that Canadian North is changing their sponsorship program to youth focused events and they will no longer be sponsoring the Midnight Classic Golf Tournament. I have reached out to a few other companies for potential sponsorship and have a meeting this week to discuss.

We met with Kavanaugh Bros regarding removing the old Proshop and Cart storage trailer, we have agreed for the labour side to be done in exchange for sponsorship opportunities and the course will just need to pay the hard costs such as tipping fees at the Solid Waste Facility. We will hopefully have the demolition and cleanup done by the end of the month. It is looking like we will be able to set up temporary charging stations by the Proshop near the white fences where staff is currently parking.

Top Shelf Construction is going to finish installing the tee box materials on the Junior Tee Boxes, hopefully there is enough material on the roll to complete the last of them. We do have another roll of material on order but not sure when it will arrive due to the highway closure.

I have spoken with Horizon Builders to give us a quote for to fence in the maintenance area, we will meet up this week to go over what we require, and they can measure to provide an accurate quote. I am waiting for quotes on the replacement of the sewage tank for the clubhouse and will forward once I have received them. I have also spoken with a couple companies regarding the security gate in the clubhouse and will attempt to get some quotes next week. The Hungry Wolf advised me that

they do have a Security Camera system from their old restaurant and will be setting it up in the clubhouse for the season.

Overall, the opening of the course and getting the clubhouse ready has gone relatively well with a few hiccups along the way. We did have a couple members (Chris Hunt and Greg Cameron) who were caught playing the course before we had opened and tried to hide in the bush when approached by Kylie. It was also reported to me that Greg Cameron had called the Proshop on Thursday May 8th and voiced his anger regarding the course not being open. I called Mr. Cameron myself after I found out and made it very clear to him that we have a zero-tolerance policy regarding abuse and harassment of our staff, I made it clear this is his only warning and if it ever happens again his playing privileges will be suspended.

Shaun Morris
President, YKGC

Director of Golf – Monthly Report

Introduction

Our opening day contest had 361 guesses and Friday; May 10th was opening day! Over the weekend we saw rain, snow, and sunshine but all the golfers were eager to play. Golf Canada is arriving to re-rate the course June 1-3 weekend and they will work around the events that weekend. The Driving Range nets are being installed this week after working with NAKA, we are working on a sponsorship package in exchange for installation set up and take down. The Grounds crew has been doing a great job and the addition of Rick Savard as Head Grounds keeper has been excellent.

Proshop

We have added a new AED to the clubhouse and Pro-shop along with new first aid kits. The new computers have been great, having more speed allowing the staff to help customers more easily. We joined the “NWT Show Your Badge Program”, which is an incentive to encourage visitors to golf. With the purchase of a green fee, we have complimentary medium buckets of golf balls coupons for individuals who present the coupon. Inventory has arrived with a few new brands in the shop this summer including Callaway, Prodigy, PLYR and Matte Grey. We also have selected Cobra Junior Clubs along with the US kids clubs this season and have added some Junior Apparel/shoes to the pro-shop.

2024 Opening Day Totals: \$23,761.22.

2024 Opening Weekend totals: \$26,375.53.

Thank you to the Volunteers who assisted in the course clean up, 3 Volunteers were Juniors.

Memberships

To date, we have 181 Memberships sold. 99 adult, 4 family, 2 Junior, 8 League, 58 seniors and 10 students. All the categories combined we have 42 new memberships sold. Bag tags are available for the membership to collect.

Tournaments

Two new events have been booked, The Canada 55+ games fundraiser on June 8th, and the “Women in Mining” tournament on June 28th. WSCC which was missed due to evacuation has been re-booked for July 26th. Hub International moved to August 9th.

Staff

Pro-shop and back-shop staff have been hired and both orientations were completed.

We have begun orientation for the Starter/Marshall program and descriptions have been made available to them. Shaleen Woodward, Dan Rintoul and Joe Auge have been confirmed to assist this summer. Ladies Night has been scheduled, with the meet and greet taking place on May 15th and first night on May 22nd. Men’s and Junior Night will be confirmed this week after a meeting with the committees.

Kylie Frederick
Director of Golf

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